

**SUMMARY OF PROCEEDING OF *TRAIN THE TRAINERS COURSE*,
STAGE 2, HELD IN KUALA LUMPUR, 18 – 22 SEPTEMBER 2006**



DAY 1



- 1 Bro. Hashim Lope (Director of Development Activities & Information) gave a hearty welcome to all the participants from different countries and introduced Br. Mohd Shafie BP Mammal, Br. Rajendra K Acharya and Sister Carin Andersson.
- 2 On opening the session, Br. Shafie gave the importance and objective of the training session.
- 3 Participants were made to introduce one another in a formal way.
- 4 Three committees were formed: Program Committee, Report Committee, and Social Committee.
- 5 Br. Hashim explained about the 10 major global unions, ILO and other functions of UNI.
- 6 Group activities were conducted on the subject of “Impact of Globalization on Unions.”

- 7 Group activities were conducted on the presentation of session plan on the pre-preparatory topic, i.e. Decent Work, Organizing Trade Union Rights and Global Organizing.
- 8 Br. Hashim appreciated the participants for their deep involvement and concluded the session.

DAY 2



Br. Hasim Lobe started the day two proceedings. On asking the Committee to present their report, each committee presented their reports. Programme Committee sets up the ground rules for the participants.

Br. Hasim Lobe was happy to introduce Br. Jayashrri Priyalal to the participants. Br. Priyalal spoke to the participants wished them very success.

The Planning a course, he stressed upon the needs of trainees needs and identify their expectation. Stages that required having a successful training programme committee

DAY 3

The session was started by Br. Rajendra with a quick recap of what was covered on day 1 and 2.

We started with a very important and interesting topic: Two eyes glaring at us and teaching us about Equality, which also covered:

Gender Equality
Rights of working women

Working together etc

This was followed by a group discussion on WHAT CAN UNION DO TO IMPROVE THE SITUATION OF WOMEN IN TRADE UNION BY 4 different groups.

Br. Priyalal took over the session with another very informative lesson on Different Techniques and Methods to be used in achieving the End Result through Training, Workshops and Seminars. He explained us about the sustainability of how to convert a Problem Tree into an Objective Tree. Post lunch session was devoted for an interesting study tour .

Day4:

The session started with Br. Rajendra recapped what in the previous day we learnt and followed with the reporting of day three by all the three Committees. Social Committee received an appreciation from all quarters for their excellent works in the Retreat –Cum- Study Tour. Br. Rajendra Reminded to all participants about Union Song in the Information Book and requested Ms. Angela to sing and Ms. Angela was joined by all in singing song with utmost devotion and made the start of session lively.

Br. Rajendra then explained about the importance of Active listening, and technique of questioning in the field of Training. These being the important ingredients of training he explained to the participants in details the applications of skill of Listening and Questioning.

Br. Priyalal presented to the participants the techniques in training and how to review and revise it. Stressing on the need to evaluate the teaching he brought the over working of earlier days. Forming groups he expected the participants to do group work and presented it as gallery style of discussion/study. Participants involved in such session felt the advantage of such group study.

Techniques of evaluation and its requirement, the methods to be used for evaluation such as formal and informal questioning all helped the participants to do the evaluation.

After the lunch break, Bro. Hashim Lobe, informed the participants about the purpose of conducting the advanced course for the trainers in training trainers. He also formed four groups and asked them to prepare -45 minutes Presentation of a session with relevant supporting materials on the day five.

In the evening the all participants along with Co-ordinator, Faculties, had dinner.

Through which we also witnessed the cultural program that exhibited the culture prevailing in Malaysia.

With this all concerned enjoyed the day four.

Day 5 :

Bro.Hashim instructed each group to be ready to present the Group work on Session plan. He also helped each group in case of help required by them to draw action plan.

All the four groups were very busy in preparing session plan involving them selves, so as to present an effective session plan.

Bro.Hashim informed the group that each group will have 45 minutes time, during which 5 minutes should be utilized for the explanation and rest 40 minutes be used for presentation of session plan.

Bro.Hashim requested Sis.Carín to pick up a lot so as to decide which groups will present. Sis. Carín pick up the lot and declared that group no.1 will present first.

Up on the presentation by group no.1, Bro. Priya lal did evaluation. Bro.Hashim requested Sis.Shaheen to pick up a lot, on doing so, Group no.3 is asked to present the presentation. After evaluation by all, we broke for Lunch.

Resuming from the lunch, group no.2 was asked to place the presentation, it was continued with evaluation

After tea break group 4 placed their presentation, the same evaluated by all resource persons. Sis.Carín asked all these groups to prepare and propose an logo to be printed on either bags or wears that is going to be used in the future empowerment programmes. At last all the faculties spoke about the efforts to be put-up by participants in conducting empowerment/education courses in their respective country. Thus India was allotted with three programmes Pakistan with one and Nepal with two and Indonesia Malaysia and Philippines with each one.Bro.Hashim informed the participants that UNI will provide financial assistance to the tune of US \$ 200, if any further amount required, the participant should manage the same Sis.Carín, Br.Priyalal, Br.Raj and Br.Hashim gave all the participants best wishes with certificates.

Br. Bohidar on be half of all the participants extended wishes to the UNI DRD

